

Daemen College Office of Information Technology

January 10, 2019 9:00 a.m. – 12:00 p.m. Business Building

9:20 – 9:40 Welcome Kelly Duran Session I (60 min) (choose from the following): 9:45 – 10:45 Microsoft Excel Creating Virtual Meetings Ann Kelly Assistant: Matt Biehl Ann Kelly Assistant: Joey Miano Google Sites: Get Your Department Organized Alex Chichester, John Zaepfel BC 204 Session II (60 min) (choose from the following): 11:00 – 12:00 Data on Demand: SRS Tool Apple Computers Charles Gibbs Assistant: Anthony Olan Peter Schilke BC 204	9:00 – 9:20	Breakfast & Registration *Drawing for a door prize		BC 107/109	
9:45 – 10:45 Microsoft Excel Assistant: Matt Biehl Creating Virtual Meetings Ann Kelly Assistant: Joey Miano Google Sites: Get Your Department Organized Alex Chichester, John Zaepfel BC 204 Session II (60 min) (choose from the following): 11:00 – 12:00 Data on Demand: SRS Tool Ryan Ackley, John Zaepfel, Karen Moronski-Chapman Charles Gibbs Apple Computers Assistant: Anthony Olan Peter Schilke BC 204	9:20 – 9:40	Welcome	Kelly Duran		
9:45 – 10:45 Microsoft Excel Assistant: Matt Biehl Creating Virtual Meetings Ann Kelly Assistant: Joey Miano Google Sites: Get Your Department Organized Alex Chichester, John Zaepfel BC 204 Session II (60 min) (choose from the following): 11:00 – 12:00 Data on Demand: SRS Tool Ryan Ackley, John Zaepfel, Karen Moronski-Chapman Charles Gibbs Apple Computers Assistant: Anthony Olan Peter Schilke BC 202	Session I (60 min) (choose from the following):				
Assistant: Matt Biehl Creating Virtual Meetings Ann Kelly Assistant: Joey Miano Google Sites: Get Your Department Organized Alex Chichester, John Zaepfel BC 204 Session II (60 min) (choose from the following): 11:00 – 12:00 Data on Demand: SRS Tool Ryan Ackley, John Zaepfel, Karen Moronski-Chapman Charles Gibbs Aspile Computers Charles Gibbs Assistant: Anthony Olan Peter Schilke BC 204	9:45 – 10:45	Microsoft Excel	Dave Balcerzak	BC 202	
Creating Virtual Meetings Assistant: Joey Miano Google Sites: Get Your Department Organized Alex Chichester, John Zaepfel BC 204 Session II (60 min) (choose from the following): 11:00 – 12:00 Data on Demand: SRS Tool Apple Computers Charles Gibbs Assistant: Anthony Olan Peter Schilke BC 204			Assistant: Matt Biehl		
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Department Organized Session II (60 min) (choose from the following): 11:00 – 12:00 Data on Demand: SRS Tool Ryan Ackley, John Zaepfel, Karen Moronski-Chapman Charles Gibbs Apple Computers Charles Gibbs Assistant: Anthony Olan Peter Schilke BC 204			Assistant: Joey Miano		
11:00 – 12:00 Data on Demand: SRS Tool Ryan Ackley, John Zaepfel, Karen Moronski-Chapman BC 202 Charles Gibbs Apple Computers BC 101 Assistant: Anthony Olan Peter Schilke Blackboard in the Cloud BC 204		<u> </u>	Alex Chichester, John Zaepfel	BC 204	
11:00 – 12:00 Data on Demand: SRS 1001 Moronski-Chapman Charles Gibbs Apple Computers Assistant: Anthony Olan Peter Schilke Blackboard in the Cloud BC 202 Moronski-Chapman BC 202 BC 202	Session II (60 min) (choose from the following):				
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Blackboard in the Cloud BC 204			Assistant: Anthony Olan		
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Christina Zytariuk			Christina Zytariuk		