

Tuition Exchange Program (TEP)

The CIC Tuition Exchange Program (CIC-TEP) is a network of CIC colleges and universities willing to accept, tuition-free, students from families of full-time employees of other CIC-TEP institutions. Each participating institution in the network agrees to import a limited number of students on the same admission basis as they accept all other students, without regard to the number of students it exports. The CIC-TEP was planned and developed more than two decades ago with a goal of creating a true-access program, without any costly fees or cumbersome credit-debit limitations. The true-access component is only one of the many special features that the program offers.

The program addresses several needs. First, the program encourages students from employee families of private colleges and universities to attend similar institutions. Second, it assists these same families in meeting the partial cost of college attendance. Finally, CIC-TEP establishes an educational resource that enhances each institution's benefits package.

With a current membership of more than 350 participating institutions in the CIC-TEP, participation is at its highest level yet. We encourage you to take part. Institutions may register for CIC-TEP online by clicking on For Institutions. Students can find more information on CIC-TEP by clicking on For Students.

Special Features of CIC-TEP

Several unique elements distinguish CIC's Tuition Exchange Program (CIC-TEP) and translate into valuable advantages for participants:

- **TRUE ACCESS PROGRAM** -- The CIC-TEP has no limitations on the number of exports nor are there any credit-debit limitations; CIC guarantees export privileges.
- **ALL FULL-TIME EMPLOYEES ARE ELIGIBLE** -- The CIC-TEP does not limit exchange benefits to certain groups of employees. As long as an employee is designated as full-time by a participating institution, she/he is eligible to receive exchange benefits.
- **NO WAITING PERIOD FOR RECEIPT OF THE BENEFIT** -- All qualified employees are immediately eligible for the benefit.
- **NO HIDDEN FEES** -- Once an institution has become a CIC member and has paid its annual membership dues, it registers (annually) for the CIC-TEP and pays the annual institutional registration fee of \$350. The CIC-TEP does not charge placement fees per student exported.
- **FULL TUITION BENEFIT** -- Institutions may not grant a partial tuition write-off. All CIC-TEP participants receive a full tuition remission benefit for each eligible student.
- **INSTITUTIONS ARE NOT REQUIRED TO IMPORT MORE THAN THREE NEW STUDENTS A YEAR** -- This provision is designed to protect the host institution from being inundated with exchange students.
- **HOST INSTITUTIONS MAY KEEP THE STUDENT'S PELL AND STATE SCHOLARSHIPS** -- In order to offset expenses for the host institution and provide an additional benefit, the CIC-TEP allows institutions this privilege.
- **LISTS OF PARTICIPATING INSTITUTIONS** -- CIC maintains an easily accessible and current listing of CIC-TEP participating institutions on its website. Early registration provides maximum opportunity for student choice.
- **EMPLOYEES, SPOUSES, AND DEPENDENTS CAN PARTICIPATE** -- The CIC-TEP does not limit benefits to the employee's dependents. Employees, spouses, and dependents are all eligible for full tuition benefits.
- **NOT RESTRICTED TO FULL-TIME UNDERGRADUATES** -- Some host institutions permit students to enroll in part-time, graduate, or study-abroad programs. (Eligibility for graduate program benefits is limited to the employee and spouse.)
- **NATIONAL AND INTERNATIONAL EXCHANGE OPPORTUNITIES** -- Benefits are not limited to national exchanges. The CIC-TEP provides for international exchanges when they are available.
- **OPTION OF DUAL MEMBERSHIPS** -- CIC-TEP participants are permitted to join other tuition exchange programs. In fact, it may be beneficial for institutions participating in the CIC-TEP also to enroll in additional exchange programs.