DATE

Dear Daemen College Human Subjects Research and Review Committee:

I am aware that [STUDENT NAME], Daemen College student, will be conducting a study related to [TOPIC/PURPOSE OF STUDY] as part of [HIS/HER] degree requirements for [DEGREE-GRANTING/COURSE/PROGRAM/DEPARTMENT TITLE]. I give full permission for [STUDENT NAME] to conduct her/his study entitled [“TITLE OF STUDY”] here at [PLACE/INSTITUTION WHERE RESEARCH WILL BE CONDUCTED].

I understand that the researcher(s) will be recruiting participants who [LIST INCLUSION CRITERIA] by [METHOD OF RECRUITMENT (include details related to who will assist in recruitment; for example, who will send out the recruiment notice)]. I understand that participation in this study involves [BRIEF EXPLANATION OF PROCEDURES INCLUSIVE OF METHOD OF DATA COLLECTION AND TIME REQUIRED (for example, quantitative analysis of an anonymous on-line survey that will take approximately 20 minutes to complete, qualitative analysis of individual interviews that will last approximately each hour each, etc)].

I understand that the identity of the participants and the organization will remain confidential, that nobody at the facility will know who participated in the study, and that our institution will receive a copy of the findings of the study in *aggregate* form only. I also understand that the researcher(s) will provide me with Human Subjects Research and Review Committee approval documentation prior to study implementation.

Sincerely,

SIGNATURE

Authority name, credentials, role/position