DAEMEN UNIVERSITY

WildcatWorks
Job & Internship Platform
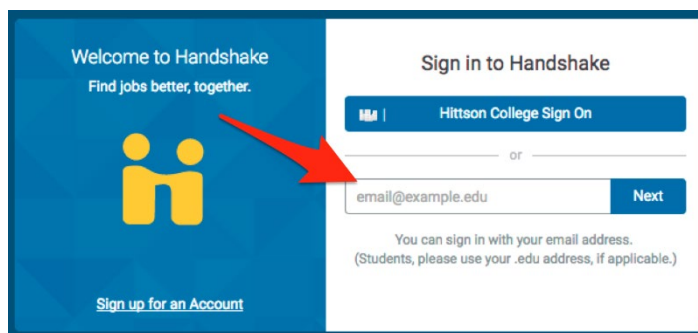
powered by **handshake**

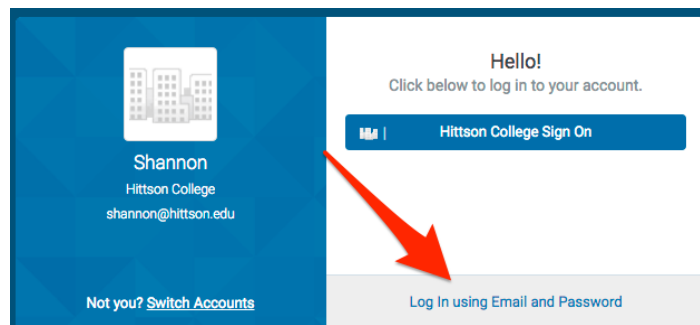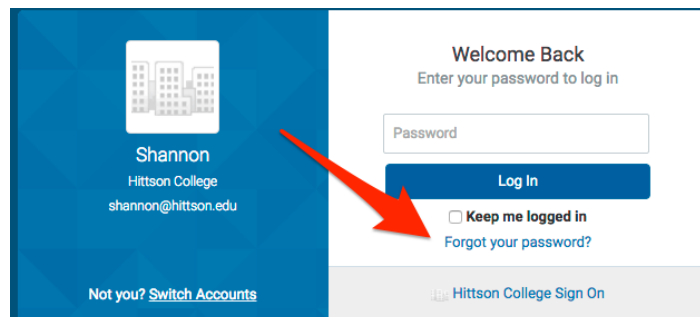## How to Log-in as an Alum & Reset your Password

In order to log in to **WildcatWorks** account as an alum, you will need to set your **WildcatWorks** password following the steps below:

1. Visit Daemen's **WildcatWorks** website (daemen.joinhandshake.com). Enter the email address you
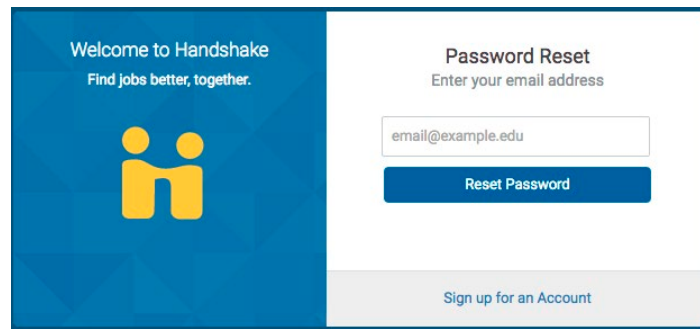

   will be using for this account. If you have an active daemen.edu email address, please try that email first.

2. If you have an account with the email you added, continue with setting your password. If you do not have an account with the email you added, skip to **step 8**. The next step in the password reset is to click "Log In using Email and Password" at the bottom of the text box.

3. You will see a password prompt next. Instead of entering a password, click on "Forgot your password?"

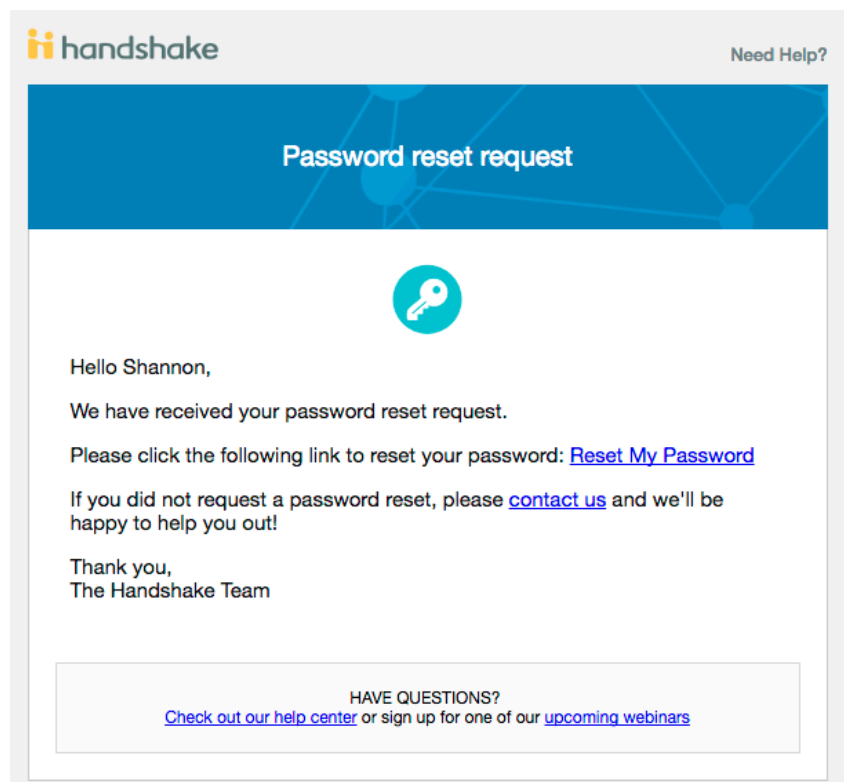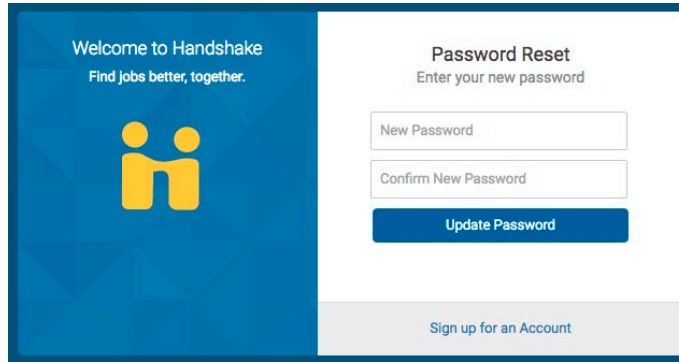4. Next you will enter your email address for a new password link:

5. The system will send you a link to the email you entered with instructions on how to move forward. This message will appear at the top of the screen once this is complete:

Email sent with instructions to 'shannon@hittson.edu'.

6. Check your email to find this email from Handshake. If you are not seeing this in your inbox, please be sure to check your Spam folder:

Password reset request

Hello Shannon,

We have received your password reset request.

Please click the following link to reset your password: Reset My Password

If you did not request a password reset, please contact us and we'll be happy to help you out!

Thank you,
The Handshake Team

HAVE QUESTIONS?
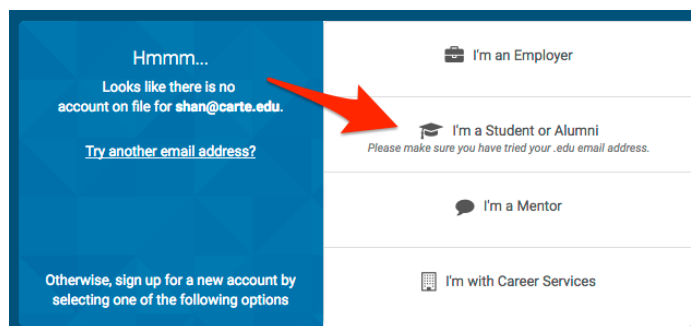Check out our help center or sign up for one of our upcoming webinars

7. Follow the link to reset your password. After updating, you will be able to log in with the email address and password you just created.
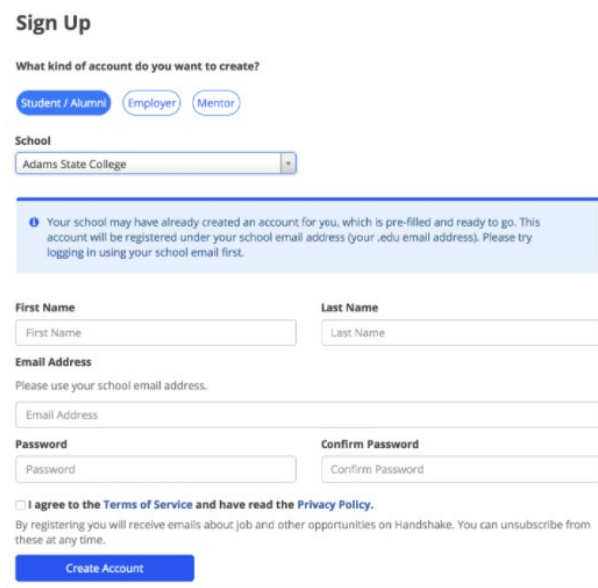

8. If you do not have an account with the email you entered, you will need to sign up by clicking "I'm a student or Alumni".

9. On the next screen, you will be able to set up an account with a new password. Click "Register a New Account" and fill out the necessary fields:

10. If you aren't registering with an .edu email address, a career services staff member will need to approve your account before you gain access to **Wildcat**Works.