



Daemen College Academic Computing Services

January 18, 2012
8:30 a.m. – 11:45 a.m.
Business Building

8:30 – 9:00	Breakfast & Registration <i>*Includes a drawing for a door prize</i>		BC 107/109
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9:00 – 9:15	Welcome Introduction	Michael Brogan Kelly Duran & Darrell Moore	BC 107/109
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Session I (60 min) (choose from the following):

9:30 – 10:30	Google Communication	John Zaepfel & Brian Caraway	BC 201
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	Computing 101: Basic File Systems and Staying Virus Free	Steven Heim & Anne Marie Taggart	BC 203
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	Blackboard's Grade Center	Mike Berta & Cheryl Littlejohn	BC 204
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Session Break (15 min):

10:30 – 10:45 Please join us for a snack in BC First Floor Lounge!

Session II (60 min) (choose from the following):

10:45 – 11:45	Gmail's New Look and Feel	Brian Caraway	BC 201
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	Guilt Free Travel: Teaching While You're Away (Using Blackboard)	Mike Berta & Cheryl Littlejohn	BC 203
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	Google Sites	John Zaepfel	BC 204
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★ There will be an "Open Forum" for individualized help from an ACS Administrator held during these workshops in the BC First Floor Lounge.