

SCOPING OUT FAVORITES & SELECTING AN APARTMENT

1. You should log-in to MyDaemen/Students/eRezLife

The screenshot shows the eRezLife dashboard. On the left is a blue navigation sidebar with the following items: Applications & forms, Home, Housing, Housing overview, My housing profile, My meal plans, 2019 Fall Housing Application (highlighted with an orange arrow), My roommate profile, Roommate groups, Bulletins & resources. The main content area has a header 'RECOMMENDED ACTIONS' with a button for 'manage housing applications'. Below that is an 'Upcoming' section with the text 'No upcoming events in the next 3 days.' At the bottom is a 'Your housing applications' section with a 'View applications' link and a card for '2019 Fall Housing Application (Upperclassmen)' with a status of 'Complete'.

2. Select the building(s) that you would potentially like to live in: (Give yourself lots of options!)

The screenshot shows the 'Find your room' search interface. At the top, it displays 'Occupancy: Aug 31, 2019 to May 20, 2020' and 'Application deadline: Mar 22, 2019'. Below is a search bar labeled 'Find your room'. A dropdown menu is open, listing the following options: Collegiate Village - 2 Bedroom (Building TBD1), Collegiate Village - 4 Bedroom (Building TBD 2), Collegiate Village- Shared (Building TBD 3), Daemen College Campus Proper, Campus Apartment 56 (highlighted with a blue bar and a mouse cursor), Campus Apartment 57, Campus Apartment 71, Campus Apartment 76, Campus Apartment 96, Campus Apartment 101, Campus Apartment 110, Snyder Park, and Campus Apartment 40. Below the dropdown, the text '2 bedroom/4 person apartment (shared bedrooms)' is visible.

3. Select the apartment (s) that you are interested in living:

Building

Campus Apartment 56

Apartment

6

4. You will see that within the Campus Apartments four beds will pop up

4 rooms match your search

Suite 6

Room A 

Room B 

Room C 

Room D 



5. Click the “star” and that will denote that specific apartment is your favorite

4 rooms match your search

Suite 6

Room A 

Room B 

Room C 

Room D 



6. When you log-in to eRezLife, you will notice that any apartment you have marked as a “favorite” will show. When you login to eRezLife to actually pick your apartment during your assigned time, it will be easier to find the apartment you’d like to live in.

Only show my favorites  Search for rooms

Building

Building TBD1 

Apartment



Collegiate Village Room Preferences

2 bedroom/2 person apartment

2 bedroom/4 person apartment (shared bedrooms)

4 bedroom/4 person apartment

Room Preferences

Showing your favorite rooms.

Campus Apartment 101 

Suite 10

Room A 

Room B 

Room C 

Room D 

Campus Apartment 56 

Suite 6

Room A 

Room B 

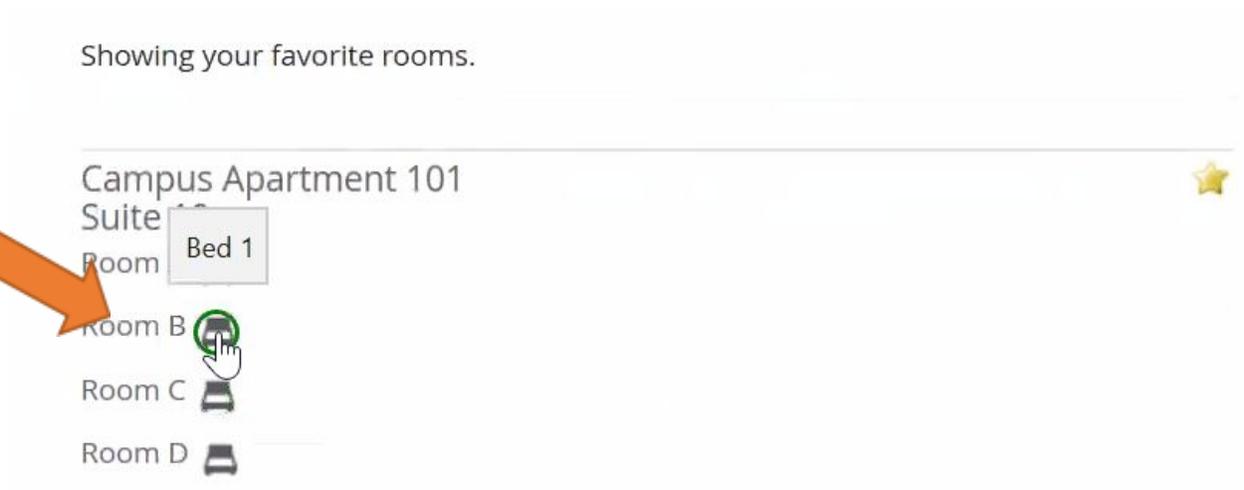
Room C 

Room D 

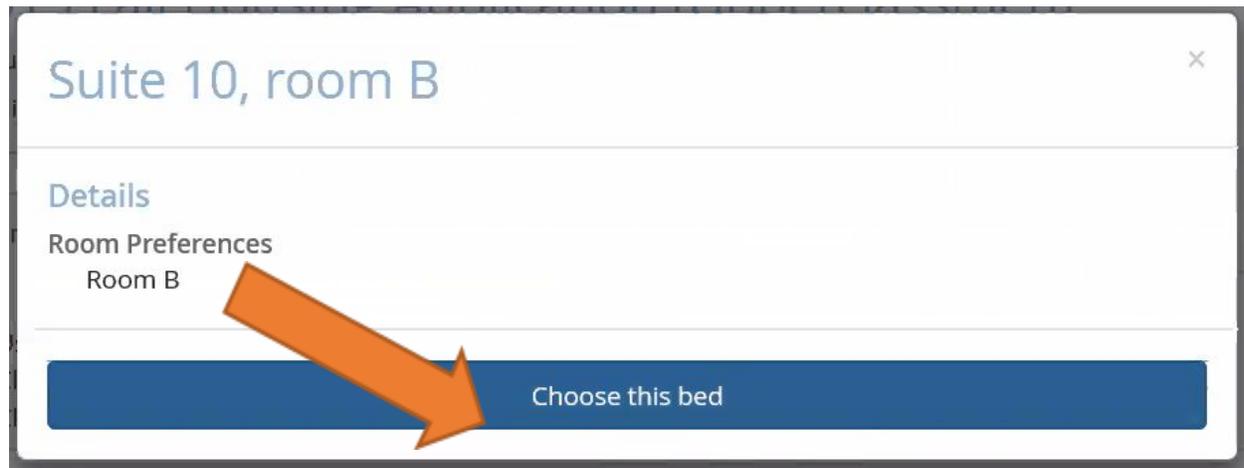
ACTUAL SELECTION

Only one of your roommates needs to pick an apartment! The person with the earliest time should login and pick the apartment! Please note this may not be the team captain.

- 1. Login to eRezLife- and click ‘favorites’. See previous pages if you did not select favorites.**
- 2. Click the room that you want to live in**



- 3. Confirm that you want to choose this room:**



4. Confirm that you would like to bring your roommates with you!

Find your room

Daemen College Campus Proper > Campus Apartment 101 > 10 > B

You must confirm below before the assignment is finalized.

Step 1 Please review the details of the bed you are picking.

Suite 10, room B

Room Preferences

Room B

Step 2 Review your roommates who will be assigned nearby right now.

Your roommate group

O'Malley, Stephanie Elizabeth

O'Connor, Morgan Elizabeth

Dochak, Amelia M

Step 3 Confirm your choice to finalize this assignment.

Assign us now

[Look at other rooms](#)

5. Review Confirmation:

2019 Fall Housing Application (Upperclassmen)

Occupancy: Aug 31, 2019 to May 20, 2020

Application deadline: Mar 22, 2019

Find your room

Daemen College Campus Proper > Campus Apartment 101 > 10 > B

Your reservation is complete!

You may change your mind and choose from alternate available beds until **May 04, 2019** after which your choice will be considered final.

Your roommate group

O'Malley, Stephanie Elizabeth (Daemen College Campus Proper > Campus Apartment 101 > 10 > D)

O'Connor, Morgan Elizabeth (Daemen College Campus Proper > Campus Apartment 101 > 10 > C)

Dochak, Amelia M (Daemen College Campus Proper > Campus Apartment 101 > 10 > A)



Suite 10, room B

Room Preferences

Room B

[Keep reservation, but browse other rooms](#)

6. If you log-out and then log back in you will be able to see where you are living, with whom.

Assignment

Home Calendar Help

Morgan Elizabeth O'Connor

Profile
Account info
Notes & resources
Communication
Housing applications
Roommate groups
Housing preferences
Check in/out
Meal plans
Billing
Housing history log
RoomeeZ profile

People

Student's applications

Pending applications

[2019 Fall Housing Application](#) reserved Accepted Offer Mar 14 2019

Assignment

Daemen College Campus Proper > Campus Apartment 101
10 > C > 1
room type: SINGL
deposit paid: no

Suitemates

- [Amelia M Dochak](#)
- [Darian Taylor Decker](#)
- [Stephanie Elizabeth O'Malley](#)

[cancel application & assignment](#)

7. If you decide that you are not going to live on campus, you MUST withdraw your application by May 1, 2019. After that date you must receive permission to be released from your Housing Agreement.

Assignment

Home Calendar Help

Morgan Elizabeth O'Connor

Profile
Account info
Notes & resources
Communication
Housing applications
Roommate groups
Housing preferences
Check in/out
Meal plans
Billing
Housing history log
RoomeeZ profile

People

Student's applications

Pending applications

[2019 Fall Housing Application](#) reserved Accepted Offer Mar 14 2019

Assignment

Daemen College Campus Proper > Campus Apartment 101
10 > C > 1
room type: SINGL
deposit paid: no

Suitemates

- [Amelia M Dochak](#)
- [Darian Taylor Decker](#)
- [Stephanie Elizabeth O'Malley](#)

[cancel application & assignment](#)